

**Draft Minutes for the Parish Council meeting held on Monday 14th
November 2022, 18:30 -20:30hrs Location: St Mary's Church, Partington**



The following Councillors are summoned to attend the Parish Council meeting above, as described :

Jean Booth (JB) | John Harper (JH) | Elizabeth Harvey (LH) (**Chair**) | Sara Land | Ken Meaney (KM) | Clare Robinson (CR) | (SL) | O.Shorinwa (DS) | Samuel Stevens (SS) **Clerk:** Paul Nolan (PN) **Others Invited:** James Wright, Ward Councillor (JW) | Adele New, Ward Councillor (AN) | Aidan Williams, Ward Councillor (AW)

1. Welcome (LH)

- 1.1. Meeting started at 18:30
- 1.2. 1 member of the public in attendance.
- 1.3. The previous meeting was non-quorate, therefore the matters for approval have been carried forward to this meeting.

2. Apologies, Quorum and Declarations of Interest (LH)

- 2.1. Apologies JH, DS
- 2.2. We have a full quorum
- 2.3. No declarations of interest since the last meeting

3. Chair report (LH)

3.1. [Questions and Problems](#)

- 3.1.1. We have asked Amey if the road safety audit has been completed, awaiting a response.

3.2. Carrington RUFC

- 3.2.1. Background information for members of the public. The Wain Estates hybrid planning application 88439/HYB/16 included the relocation of the Rugby Pitch to a site next to Air Products. There have now been a number of issues identified with the drainage on this site. The Parish Council has been approached by Wain Estates to see if it is feasible for the relocation of Carrington RUFC on to the recreation field.
- 3.2.2. Early talks have been had with Wain Estates and Carrington RUFC to ensure the field is suitable and any proposed developments are for the benefit of the community and not just the rugby club.
- 3.2.3. A site survey has very recently been completed by Wain Estates.
- 3.2.4. The next stage will be to get a public vote at the meeting of the Parish in May 2023 for the disposal of the land by lease.
- 3.2.5. In preparation for the meeting of the Parish, talks will be continued with Wain Estates to investigate the commercial and community advantages.
- 3.2.6. At the previous meeting of the Parish, there was a positive vote on allowing RTB Development to use the field for girls football. RTB development has not engaged with our legal representatives, therefore we will not pursue this option.

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4. Neighbourhood planning committee (JB)

- 4.1. JB to invite the parish council to receive the minutes of the committee meeting
- 4.1.1. At this first committee meeting the chair and vice chair were selected by vote.
- 4.1.2. The terms of reference were reviewed and an outline of the process discussed.
- 4.1.3. The designated area for the Neighbourhood plan was discussed at length and the members of the committee have been tasked to define this area in preparation for the next meeting.
- 4.2. JB asked if the planning training courses hosted by ChALC could be arranged.
- 4.2.1. **Action** PN to book the courses.

5. Ward update

- 5.1. No Ward Councillor(s) in attendance.

6. Public Participation (LH)

- 6.1. No questions from members of public.

7. Finance and risk management (PN)

- 7.1. Finance report: The income and expenditure to be reviewed. [CPC 2022-23 Accounts](#)
- 7.1.1. [Business account transaction statement](#)
- 7.1.2. [Reserves account transaction statement](#)

Business Account

Transaction date	Type	Description	Paid In	Paid out	Balance
03/10/2022	BAC	TC Precept	2160		74,604.15
14/09/2022	DPC	PKF LITTLEJOHN		-360	72,486.15
01/09/2022	DPC	ZURICH INSURANCE		-162.67	72,846.15
12/07/2022	DPC	N WORTH		-300	73,008.82
29/06/2022	DPC	CHALC		-25	73,308.82

Reserves Account

Transaction date	Type	Description	Paid in	Paid out	Balance
31/10/2022	INT	31OCT GRS 40293505			3,433.73
30/09/2022	INT	30SEP GRS 40293505			3,432.61

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Petty Cash		In	Out	Balance
03/10/2022	Opening balance from last meeting			282.83
22/09/2022	Sale of pool table	125		
	Closing balance			407.83

7.1.3. Motion to agree the accuracy of the parish cashbook accounts (LH).

7.1.4. Moved (LH), Seconded (SL).

7.1.5. **RESOLVED** to agree the accuracy of the parish cashbook accounts.

7.2. [Risk Register](#)

7.2.1. The annual review of the risk register was completed, councillors agreed these were appropriate risks to monitor. The current compliance rate is 85%. PN advised that once 100% is achieved the risks need to be reviewed to determine if they are still valid risks to monitor. PN highlighted the biggest gaps was Councillor training.

7.2.2. **Action** PN to invite CR to complete a safeguarding course.

8. Governance

8.1. To agree with the accuracy of the Minutes of Previous meeting held on [11th July 2022](#) and [3rd October 2022](#) approval by council.

8.1.1. Motion to agree the accuracy of the minutes of 11th July 2022 and 3rd October (LH)

8.1.2. Moved (LH), Seconded (SL)

8.1.3. **RESOLVED** to agree the accuracy of the Previous meeting minutes.

8.2. [Actions log](#) outstanding actions

8.2.1. Planting trees, shrubs and plant in common green spaces | Action PN to contact Highways authority re licencing required

8.2.2. Speed indicator signs | Action PN to re-engage Trafford Council | Requested quotes from Suppliers

8.2.3. Bench on Moss Green | Action PN to review

8.2.4. Litter pick | Action JB to arrange

8.3. Policies review

8.3.1. [Information Security](#)

8.3.1.1. Motion to reapprove the information security policy (LH)

8.3.1.2. Moved (LH), Seconded (SS)

8.3.1.3. **RESOLVED** to agree the policy

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9. Planning (PN)

9.1. [Surface drain request by Amey](#)

- 9.1.1. The installation of the drain was discussed and put to vote. All agreed.
 - 9.1.1.1. Motion to permit the installation of the land drain (LH)
 - 9.1.1.2. Moved (LH), Seconded (JB)
 - 9.1.1.3. **RESOLVED** to permit the installation of the land drain by Amey
- 9.1.2. **Action:** PN to inform Amey of the council decision.

9.2. New applications

9.2.1. [109380/ADV/22 | Advertisement consent sought for 1no fascia sign and 1no sign on metal posts. | 98 Manchester Road Carrington M31 4BD](#)

9.2.1.1. No objections

9.2.2. [109308/FUL/22 | Erection of temporary storage building for 3 year period. | Manchester United Football Club Isherwood Road Carrington Manchester M31 4BH](#)

9.2.2.1. No objections

9.2.3. [109113/FUL/22 | Construction of collection and settling ponds together with associated pump house and security fence and gate | Land At Former Petrochemicals Works Manchester Road Carrington](#)

9.2.3.1. No objections

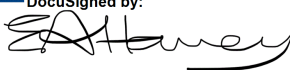
Public Participation closes

10. Any other business (ALL)

- 10.1. LH suggested that petty cash money be used for the purchase of a Christmas Tree. PN suggested a banner also be purchased to show the tree was purchased by the Parish Council.
- 10.2. LH suggested that a Christmas Community get-together on Stamford Road Green for hot drinks and mince pies, with gifts for children is hosted by the Parish Council on the evening of 1st December.
 - 10.2.1. **Action:** PN to community organise communication
- 10.3. JB highlighted a meeting on 16th November by Trafford Council in Partington to ask the communities for ideas on design codes for new residential buildings.

11. Next meeting: Monday 19th December 2022 at 18:30, St Mary's Church Partington

12. Meeting closed 19:50

DocuSigned by:

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15/11/2022