

**Minutes for the Parish Council meeting held Thursday 20th April 2023  
18:30 -20:30 hrs Location: St Mary's Church, Partington , St George's  
room**



**The following Councillors are summoned to attend the Parish Council meeting above, as described :**

Jean Booth (JB) | John Harper (JH) | Elizabeth Harvey (LH) (**Chair**) | Sara Land | Ken Meaney (KM) | Clare Robinson (CR) | (SL) | O.Shorinwa (OS) | Samuel Stevens (SS)

**Clerk:** Paul Nolan (PN)

**Others Invited:** James Wright, Ward Councillor (JW) | Adele New, Ward Councillor (AN) | Aidan Williams, Ward Councillor (AW) | Jim Ogg (JO) Carrington RUFC

**1. Welcome (LH)**

- 1.1. Meeting started at 18:30.
- 1.2. 4 Members of the public in attendance.

**2. Apologies, Quorum and Declarations of Interest (LH)**

- 2.1. Apologies OS, KM
- 2.2. The meeting is quorate
- 2.3. No declarations of interest since the last meeting.

**3. Chair report (LH)**

3.1. [Questions and Problems](#)

- 3.1.1. Road Safety audit, no information has been returned. A freedom of Information request has been submitted on 17th April 2023, to obtain a copy of the audit report.

3.2. Orchard

- 3.2.1. To kick start the project this year, we are getting some quotes for the fencing around the Orchard and rubber matting for wheelchair and DDA access.

3.3. Soil Testing throughout Carrington

- 3.3.1. PN is currently obtaining quotes with the prospect of taking soil samples from residential properties to determine if there are any contaminants that are harmful to our residents.

3.4. Ground Penetrating Radar survey on Recreational Field

- 3.4.1. PN is currently obtaining quotes from specialist Archeologist companies with a view of surveying the field to determine the exact location of the medieval Carrington Hall, which may have also been the location of Carrington Castle.

3.5. Hydrogen pipeline easement on Orchard

- 3.5.1. [Heads of Terms](#) for the easement to lay a 6 inch Hydrogen pipe through Orchard have been received from Carlton Power Limited. These have been passed on to Oakwood Property Services, who are also representing other landowners, to ensure their offer is fair.
- 3.5.2. Oakwood Property Services responded on 13th April to ask if we would like to progress with their services.

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- 3.5.3. Email content from Oakwood: "There are many points to consider as part of the Heads of Terms, not least the long term effect on the land and restrictions that may be imposed. We will also consider how to deal with works on site, timings, etc. as well as making sure payments are correct."
- 3.5.4. " We (Oakwood Property Services) generally seek a fee undertaking from the acquiring authority (in this case Carlton Power) to cover the costs of representation; this is quite normal. As it is early stages we would also ask that abortive fees be paid in the event that the matter does not proceed. Similarly we would seek an undertaking for legal fees. These fees will be over and above any premium and compensation due to the Parish Council, so there should be no cost to the Parish Council. "
  - 3.5.4.1. Motion to engage Oakwood Property Service to undertake the Heads of Terms review to ensure the Parish council are managing their due diligence appropriately (LH)
  - 3.5.4.2. Moved (LH), Seconded (JB)
  - 3.5.4.3. **RESOLVED** to engage Oakwood Property Service to undertake the Heads of Terms review

**4. Carrington RUFC**

- 4.1. JO provided an update on the progression of developing the rugby pitch and clubhouse on the recreational field. Just waiting for the first draft copy of the plans

**5. Ward Update (JW)**

- 5.1. No ward councilors in attendance

**6. Public Participation (LH)**

- 6.1. Fly tipping at Hollies. Advised that Trafford council are waiting for a warrant approval to install CCTV
- 6.2. Isherwood MUFC fans issues. The parish council are engaged with United to try and resolve this issue.
- 6.3. Isherwood Road light sequencing needs to be reviewed as traffic from Isherwood Road turning right will take the quickest route onto Flixton Road, then turn right.
  - 6.3.1. ACTION PN to discuss with Trafford Council

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**7. Finance and risk management (PN)**

7.1. Finance report: The income and expenditure to be reviewed. [CPC 2022-23 Accounts](#)

**Business Account**

Transaction date	Type	Description	Paid In	Paid out	Balance
					Opening 75,981.15
13/03/2023	DPC	Oakwood		- 900.00	75,081.15
04/04/2023	DPC	Chalc		- 138.38	74,942.77
04/04/2023	DPC	Chairs Allowance		- 250.00	74692.77
06/04/2023	DPC	Scribe		-392.40	74300.37
09/02/2023	BAC	Trafford Council	2250		Closing 76,550.36

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**Reserves Account**

Transaction date	Type	Description	Paid in	Paid out	Balance
28/02/2023	INT	28FEB GRS 40293505	2.38		Opening 3442.76
31/03/2023	INT	31MAR GRS 40293505	2.92		Closing 3445.36

Petty Cash		In	Out	Balance
19/12/2022	Opening balance from last meeting			407.83
	Closing balance			407.83

- 7.1.1. Motion to agree the accuracy of the parish cashbook accounts (LH)
- 7.1.2. Moved (LH), Seconded (JH).
- 7.1.3. **RESOLVED** to agree the accuracy of the parish cashbook accounts.

7.2. [Risk Register](#) remains the same at 85%.

7.3. Scribe accounting software

- 7.3.1. The parish council has now subscribed to a specialist parish council accounting system called Scribe, with an annual license fee of circa £290. This will help with the Year end auditing and any HMRC VAT that we may need to start billing and claiming for the field lease. It will also provide some resilience for the financial management of the parish accounts.

**8. Governance**

8.1. To agree with the accuracy of the [Minutes of Previous meeting](#) held on 9th March 2023 approval by council.

- 8.1.1. Motion to agree the accuracy of the minutes of 9th March 2023 (LH).
- 8.1.2. Moved (LH), Seconded (SH).
- 8.1.3. **RESOLVED** to agree the accuracy of the Previous meeting minutes.

8.2. [Actions log](#) (PN) outstanding actions.

- 8.2.1. Planting trees, shrubs and plant in common green spaces | Action PN to contact Highways authority re licencing required.

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- 8.2.2. Bench on Moss Green | Action PN has been in touch with Amey to understand the process to do this.
- 8.2.3. Litter pick | Action LH to arrange.
- 8.2.4. Arrange King's coronation party (PN)
- 8.3. [Delivery plan](#) (PN)
  - 8.3.1. A quick review of the plan to see if it's up to date.

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8.4. Annual Governance Statement 2022-23

It's the Parish Council's responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements	prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this Parish Meeting and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	considered and documented the financial and other risks it faces and dealt with them properly
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls met the needs of this Parish Meeting.
7. We took appropriate action on all	<a href="#">responded to matters brought to its</a>

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matters raised in reports from internal and external audit.	<a href="#">attention by internal and external audit.</a>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this Parish Meeting and, where appropriate, have included them in the accounting statements	disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.

- 8.4.1. Motion to agree the Parish council has sound and robust internal controls as per the Governance statement for 2022-23 (LH).
- 8.4.2. Moved (LH), Seconded (SS).
- 8.4.3. **RESOLVED** to agree the Parish Council has robust internal controls as per the Annual Governance statement for 2022-23
- 8.5. AGAR Certificate of exemption
  - 8.5.1. With the income or gross expenditure being less than £25.000 for 2022-23 the parish council need to submit a certificate of exemption
  - 8.5.2. Motion to certify the Parish council exempt from a limited assurance review
  - 8.5.3. Moved (LH), Seconded (SS)
  - 8.5.4. **RESOLVED** to certify the Parish council exempt from a limited assurance review

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**9. Planning (PN)**

9.1. Conditions for R2 and R3 Phase

9.1.1. [110630/CND/23 | Application for approval of details reserved by conditions of grant of planning permission 88439/HYB/16. Condition 22 \(additional investigation, risk assessment and remediation strategy\) in relation to Parcels R2 and R3. | Land Known As Carrington Village On Land Off Manchester Road, Carrington](#)

9.1.2. [110524/FUL/23 | Retrospective application for the erection of a stable block. | North Cheshire Equestrian Centre Carrington Lane Carrington Manchester M31 4AE](#)

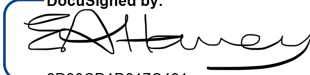
**Public Participation closes**

**10. Any other business (ALL)**

10.1. JB. Further discussions in relation to planning application 110630/CND/23

**11. Next meeting:** Thursday 26th May2023, this will be the Annual Meeting of the Parish and the Annual Meeting of the Parish Council.

**12. Meeting Closed at 20:28**

DocuSigned by:  
  
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30/05/2023